

# Quick Reference Guide

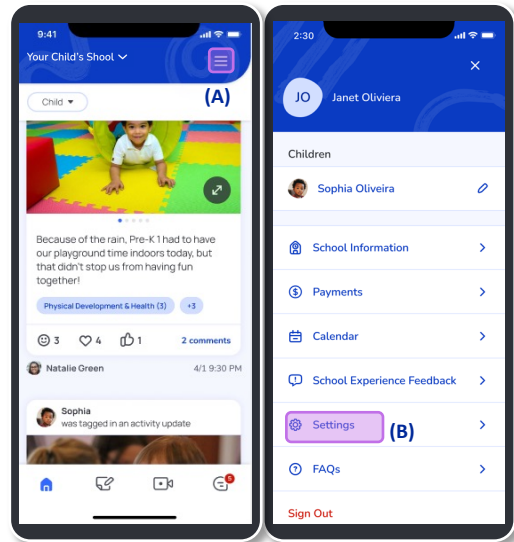
**Audience:** Families.

**Purpose:** For families that transfer, learn how to **link another school** to an existing SproutAbout account.

## LEARNING CARE GROUP'S FAMILY OF BRANDS

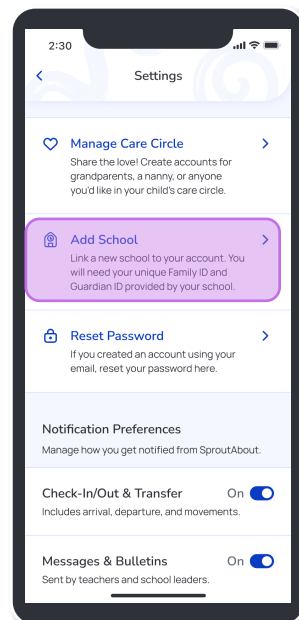
1

Go to the Settings screen by tapping the **Menu (A)** button in the top right corner and then tap the **Settings (B)** button from the list of options.



2

Tap the **Add School** button on the settings screen add a new school to your account.



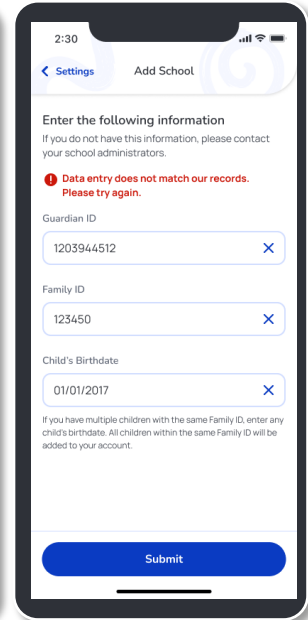
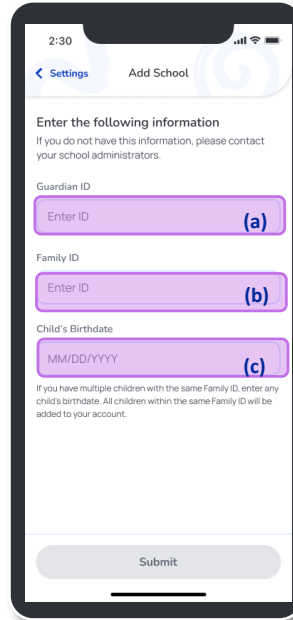
3

Enter the following information:

- a) **Guardian ID**
- b) **Family ID**
- c) **Child's Birthdate** - Any child's birthdate will work if you have multiple children attending the school.

Once you complete all the fields, the **Submit (A)** button activates. Tap this button to link your child(ren).

**Quick Note:** To protect data, if one or more fields are filled incorrectly, an **error message (B)** appears.



4

Once you tap the Submit button, a confirmation pop-up appears. Tap the **Close (A)** button to go back to the settings screen.

**Quick Note:** Remember that if you leave the screen without submitting, a pop-up alert appears to confirm the action.

