SproutAbout.

Quick Reference Guide

Audience: School Leaders

Purpose: Learn how to use the **SproutAbout** web application to allow families to view livestreams for classes which are held in the same physical space.





Create a New Shared Classroom

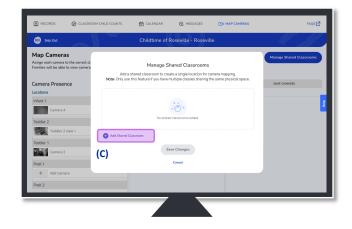
To access this feature, click the Map Cameras (A) on the top navigation bar and then click the Manage Shared Classrooms (B) button.



On the Manage Shared Classrooms modal, click the **"Add Shared Classroom"** link **(C)**.

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Quick Note: If you have already created shared classrooms, they will appear here.



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In the Classes Included dropdown (D) select the classes

held in the shared physical space and covered by the same set of cameras.

In this example, Toddler 1 and Toddler 2 share the same physical space. Select both to create a Toddler space to map both cameras to.

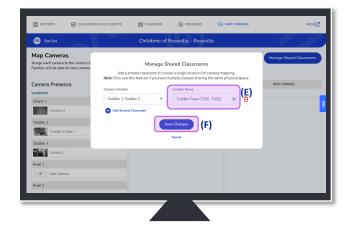
RR Sign_Out	Child	time of Roseville - Roseville	U.S.
Map Cameras Assign each camera to the correct cli Families will be able to view camera	Add a shared classro	nage Shared Classrooms	Manage Shared Classrooms
Camera Presence Locations Infant 1 Camera 4 Toddler 2	Note: Only use this feature if Classes included Todeller 1, Todeller 2 Infant 1 Teddler 1	Lecation Name Enter a Location Name.	SAVE CHANGES
Toddler 2 view 1 Toddler 1 Camera 2 Camera 2	Toddiar 2 Twos 1	Cancel	
PreK 1 Add Camera PreK 2			

Enter a name for the shared classroom space in the Location Name (E) textbox.

In this example, the room in the building is referred to as "Toddler Town".

Quick Note: Include the abbreviations of the selected classrooms to make it easier to identify.

Click the Save Changes button (F).



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The new shared classroom will display in the Locations list (A). This may take a few minutes to display.

Map the cameras to the new shared classroom.

Quick Note: Map more than one camera by dragging and dropping another unassigned camera view to the location on the left

Example: Now when a child is checked into either Toddler 1 or Toddler 2, their Care Circles will see the cameras mapped to the shared classroom.

	the correct classroom. Cameras shou view cameras assigned to classroom			Manage Shared Classro	oms
Camera Presenc				SAVE CHANGES	
Infant 1		Unassigned Toddler 2 view 1	Preview No camera selected.		
Camera 4		Toddler 2 view 1			Help
Toddler Town (TOD 1,	T0D2)				
Camera 2					
PreK 1					
+ Add Camera		(A)			
PreK 2					
+ Add Camera					
Vunior Kindergarten 1					

Use the Add Shared Classroom link (B) to add as many shared classrooms as needed.

Location Names for shared classrooms can be updated at any time.

Remove a shared classroom, by clicking the **trash can icon (C)**. Once a shared classroom is removed, the individual classroom Locations will be restored.

Quick Note: Camera mappings for individual classrooms need to be reset after a shared classroom is removed.

